



# Los Angeles Unified School District

## Food Services Division

*Nourishing Children to Achieve Excellence*

AUSTIN BEUTNER  
Superintendent of Schools

MANISH SINGH, MBA  
Director

SCOTT S. PRICE, Ph.D.  
Chief Financial Officer

May 22, 2019

### **SUBJECT: Student Meal Charge Policy Effective 2019-20 School Year**

Dear Parent or Guardian,

Los Angeles Unified School District is required to notify student households of its ***Student Meal Charge Policy***. This letter provides you with written notification and clarification of the policy.

Los Angeles Unified School District's Student Meal Charge Policy states:

- All students will be provided a breakfast and lunch daily.
- Students who have not qualified for a free meal, and do not have enough money to pay for their meal, will have a charge added to their cafeteria account for the meals they are provided. Students will not be allowed to select a la carte items nor will they be provided a second breakfast or lunch meal on a single day.
- When a student's cafeteria account balance reaches negative \$10.00, the Food Services Manager will send a notification letter to the household weekly until the account balance is no longer in the negative.
- Every effort by the District must be made to collect a student's unpaid meal debt, which may result in the school principal speaking to the parents or guardians of students who regularly have a negative balance.
- Food Services will make Meal Application forms available at the school site and online at the Café LA website <http://achieve.lausd.net/cafela> to assist families in applying for possible free or reduced price meal eligibility.
- Money is not required for school meals listed as Community Eligibility Provision (CEP) schools.

If you have any questions, please contact your Food Services Manager at your school site or the Area Food Services Supervisors at 213-241-6419 or 213-241-6422.

Sincerely,

Manish Singh  
Director

c: Regional Food Services Manager  
Area Food Services Supervisor  
Food Services Managers